

Step 1: press register account

Welcome to the Stradbroke School OSHC (Kids' Zone) Booking Portal

You will be unable to make any bookings until you have answered all the compulsory questions which are marked with an asterisk*. When you have answered all questions a calendar will appear where you can then make your bookings.

- If a yellow box appears at the top with a message, you must complete the task listed before you will be able to book.
- There are three separate areas you must go into: Parent, Account and Child.
- You will be required to add both parents, unless you click on the option which says 'other parent not applicable'.
- You will be required to add all your emergency contacts or people who are authorised to collect your child/ren. We will not be able to release your children to people who are not listed.
- You will be asked if you would like rebates, if you say no here you will get nothing at all from Centrelink.
- You will be required to set up a direct debit with Ezidebit prior to being able to make bookings.
- If you are unable to pay via direct debit will be required to email the service on oshc.stradbroke833@schools.sa.edu.au to request to pay via a different method. **YOU WILL NOT BE ABLE TO MAKE BOOKINGS UNTIL THIS IS SET UP!**

Bookings on the day: If you need your child to be notified they are attending OSHC please use your teachers preferred method of communication to get a message to the classroom (Seesaw, email or phone call).

Sign in

Email

Password

Forgot Password?

No account yet? Register now

Step 2: complete all fields and tick to accept T&Cs

kids' zone

New User Registration

Account Details

Email

Password

Confirm Password

Other Details

- Separate account for each parent?
Please tick if both parents wish to create separate accounts for the same child/ren. If ticked, then please take care to ensure bookings are placed on the correct account.
- I would like to opt-out of all email marketing from Stradbroke School OSHC
- I would like to opt-out of all SMS marketing from Stradbroke School OSHC
- I would like to receive a confirmation email when your bookings are changed
- I would like to be notified by SMS of any payment issues (charges may apply)
- I would like to be notified when a new Statement of Entitlement is available

Stradbroke School OSHC Terms & Conditions

Upon enrolment you are agreeing to adhere to all Stradbroke OSHC policies. These are available to view at the service on request. You are also agreeing to have read and understood the current Family Handbook and take responsibility to keep up to date with updated copies as they are shared on the school's website and the OSHC

General

- Except as otherwise expressly required by law, Stradbroke OSHC does not accept any liability for personal injury, property damage or loss sustained by any participant as a result of their participation at the service due to any cause whatsoever unless caused by proven negligence.
- I declare that the information in this enrolment is true and correct and undertake to immediately inform the service in the event of any changes to this information.
- I understand that Stradbroke School OSHC reserves the right to change the terms & conditions at any time.
- By accepting these terms and conditions online I consent to the use of this platform as an electronic signature.

Please read the T&Cs and check this box if you accept these.

REGISTER

Have you remembered your login details? [Log in](#)

Step 3: complete all sections

The screenshot shows the 'kids' zone' logo in the top left and a 'Logout' link in the top right. A yellow banner at the top reads 'Welcome to Stradbroke School OSHC's Enrolment & Booking web site.' Below this is a light blue instruction box: 'Please complete the registration process by following the instructions in each window below.'

There are three main sections:


- Parents/Guardians & Contacts:** Features an 'Add Contact' button circled in red. Below it is a yellow warning box: 'At least one parent or guardian must be added. Please use the "Add Contact" button above to add one.'
- Children:** Features an 'Add Child' button circled in red. Below it is a yellow warning box: 'Please use the "Add Child" button above to add a child.'
- Account Details:** Features an 'Update Account Details' button. Below it is a text input field for 'New Email Address'. A light blue warning box contains the text: 'Please verify your email address as soon as possible. If you require a new verification email please click the Resend button', with a 'Resend' button circled in red below it.

At the bottom, it shows 'Enrolled Services' and 'Stradbroke School OSHC'.

Please note: you will be required to verify your email address prior to the system letting you make bookings


Parents/Guardians & Contacts

 Add Contact

 Education and Care Services National Regulations require a second parent or guardian to be added to your enrolment details. Please use the following buttons to either add details or tell us that a second parent is not applicable.

 Add Second Parent

 Second Parent Not Applicable

 At least one emergency contact, other than a listed parent or guardian, must be added. Please use the Add Contact button above to add one.

Name	Relationship	CRN	
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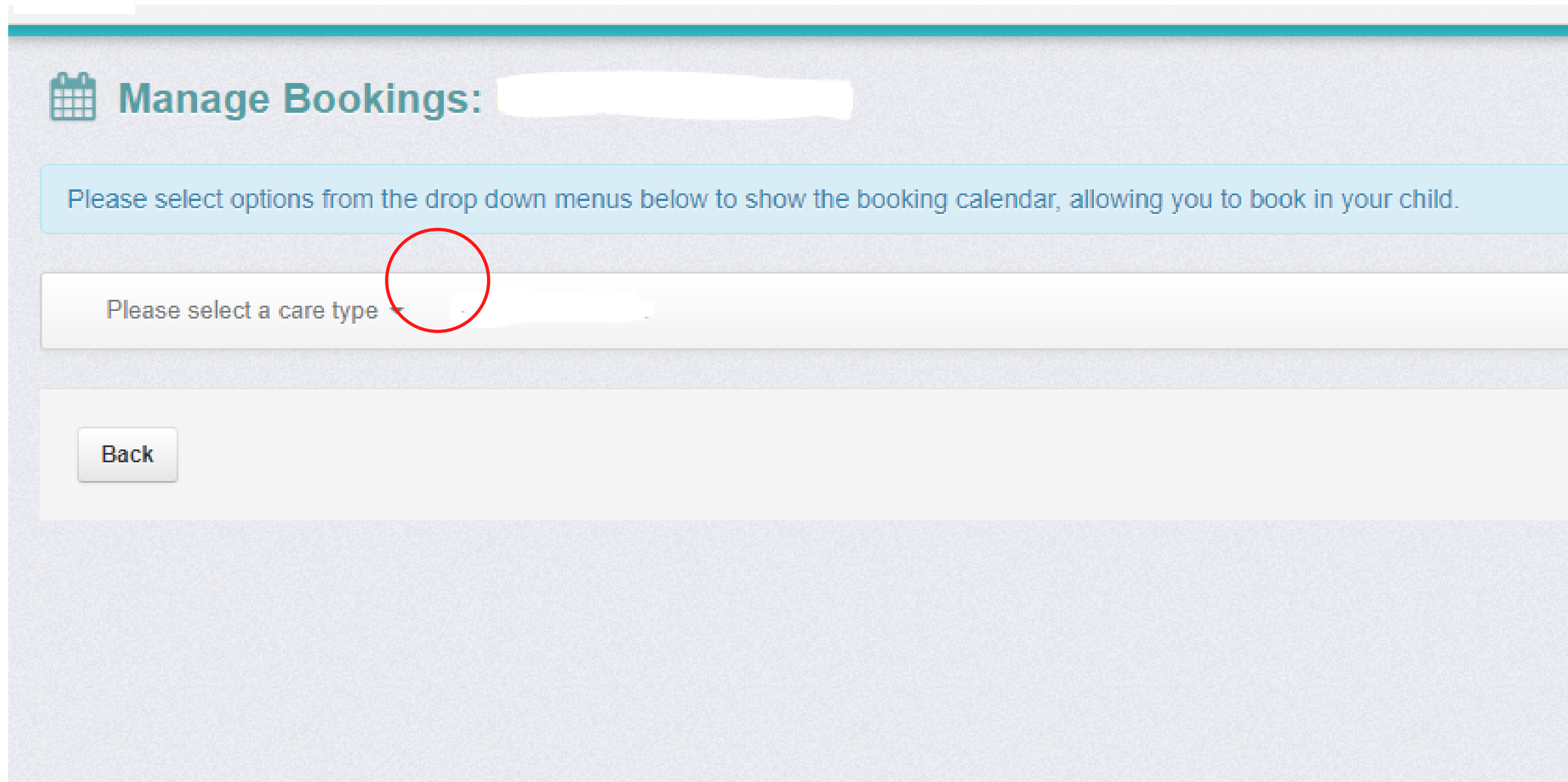
Please note: you will be required to either add a second parent or click second parent not applicable before you are able to make bookings. The system will enforce you add an emergency contact.


Step 4: Once you have successfully completed everything a calendar will appear. Click on add/change bookings.

The screenshot shows a web interface for managing bookings. At the top left, there is a calendar icon and the text "Preview Current Bookings". To the right of this is a button labeled "Review All Past Attendances". Further right is a prominent green button with a pencil icon and the text "Add/Change Bookings", which is circled in red. Below these elements is a navigation bar with left and right arrow buttons, a "today" button, and the title "September 2021". To the right of the title are three view selection buttons: "month" (selected), "week", and "day". The main area is a calendar grid with columns for days of the week (Mon to Sun) and rows for dates. The date 22nd is highlighted in yellow. The grid shows dates from the 30th of the previous month to the 10th of the following month.


Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

Step 5: Use this drop down to select the type of care you are wanting to book



 **Manage Bookings:** [Redacted]

Please select options from the drop down menus below to show the booking calendar, allowing you to book in your child.

Please select a care type  [Redacted]

[Back](#)

Step 6: Click on the days you are requesting to book

Step 7: On the following page you will be able to select whether your child requires escorts.

Click on calendar dates to book / cancel your child for specific dates. You can also use the form below the calendar to select dates in bulk. Once all dates have been selected, click 'Next' to go to continue the booking process.

Please note that bookings will not be saved until they have been confirmed on the final page.

Available Booked Attendance w/o booking Cancelled Full Service Not opened
Waitlist available On the waitlist [Toggle Full Calendar](#)

2021

September

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

I would like to between and

Booking activities/options for new bookings

Tuesday 12 Oct 2021

Homework *

Would you like your child to complete their homework today at Kids' Zone? (4:45pm-5:15pm)

Escort to Art Lessons (\$3.00) *

Escort from Art Lessons back to Kids' Zone (\$3.00) *

Escort to Velocity (\$3.00) *

Escort from Velocity back to Kids' Zone (\$3.00) *

Step : You will need to press 'confirm changes' to ensure your bookings are locked in.

If you require further assistance please email:
oshc.stradbroke833@schools.sa.edu.au

Adding New Bookings

Wed, 20 Oct 2021 Wed, 17 Nov 2021

Stradbroke School OSHC After School Care Cancellation Policy

- **Within 7 days of session starting:** Changes or cancellations will incur the full fee.
- **More than 7 days from session starting:** The booking will be removed and there will be no charge.

Booking Terms and Conditions

Availability

We recommend making your bookings as early as possible as we cannot assure availability. Once the program is full, children's waiting lists will be managed according to the suggested government guidelines for priority of access.

Additional Needs Support

If your child is receiving additional support during their time at our service we ask that you provide 7 days notice of your booking to additional educators. Please email us and check prior to booking if outside this time frame.

Extra Booking Charges

- If a child arrives to BSC or ASC without being booked in, a No Booking Fee of \$5.00 applies (if a place is available).
- If a child arrives to vacation care without being booked in, a No Booking Fee of \$10.00 applies (if a place is available).
- If a child is picked up after 6:15pm, a Late Pick-Up Fee will be charged at \$15.00 per family for every 15 minutes or part thereof.

Fees

- I understand I am liable to pay for all of the sessions my child is booked in to (and not cancelled within the relevant time frame) if my child actually attends.
- I understand Stradbroke School OSHC is not responsible for the family tax benefit or childcare subsidy received by the account holder. All payments required to be directed to the relevant authority.
- In the event of overdue fees, I understand that my account may be suspended until full payment is made in accordance with the terms and conditions. I am responsible for any cost involved with fee recovery or any further action required.

Cancellations

All cancellations must be made 7 days prior to the booked date of care. There will be no exceptions, even due to illness as we need to reserve your child in our ratios and ordering of supplies. When cancelling outside of this period your child will be marked as absent and Centrelink currently allows 42 absences per child each financial year.

You currently have Booking Confirmation Notifications turned off, would you like to change this?

Yes, please change so I will receive booking confirmations via email.